

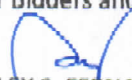
Republic of the Philippines  
Province of Guimaras  
Municipality of Buenavista  
**OFFICE OF THE BIDS AND AWARDS COMMITTEE**  
-oOo-

INVITATION TO BID

BID NUMBER 2021 -02

**PURCHASE FOR PR #12 – PURCHASE OF OFFICE SUPPLIES – M.T.O.**

1. The Municipal Government of Buenavista, Province of Guimaras through its BIDS AND AWARDS COMMITTEE (BAC) intends to apply the sum of **Four Hundred Eleven Thousand Six Hundred Eight Pesos and Eighty Centavos Only (P 411,608.80)** being the Approved Budget for the Contract (ABC) to payment under the contract for the **PURCHASE OF OFFICE SUPPLIES – M.T.O.** Bids received in excess of the ABC shall be automatically rejected at Bid Opening.
2. Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criterion as specified in the Implementing Rules and Regulations Part A (IRR-A) of Republic Act No. 9184 (R.A. 9184), otherwise known as the Government Procurement Reform Act, and it restricted to organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, as specified in Republic Act 5183 (R.A.5183). Only Bids from Bidders who pass the eligibility check will be opened. The process of the eligibility check is described in Section II of the Bidding Documents, ITB. The bidder with the lowest Calculated Bid (LCB) shall advance to the post-qualification stage in order to finally determine his responsiveness to the technical and financial requirements of the project. The contract shall then be awarded to the Lowest Calculated and Responsiveness Bidder (LCRB) who has determined as such procedure.
3. Interested Bidders may obtain further information form Bids and Awards Committee (BAC) Municipality of Buenavista, Province of Guimaras and inspect the Bidding Documents at the address given below form 8:00 A.M. to 4:30 P.M.
4. A complete set of Bidding Documents may be purchased by interested Bidders on **February 8, 2021 until 9:30 A.M. of March 2, 2021** from the address below and upon payment of non-refundable fee for the Bidding Documents in the amount of **Five Hundred Pesos Only (P 500.00)**. The method of payment will be paid to MTO. The Bidding Documents shall be received personally by the prospective Bidder or his authorized representative.
5. The Municipal Government of Buenavista, Province of Guimaras will hold a **Pre-Bid Conference on February 16, 2021, 10:00 A.M.** at the BAC Office, which shall be open to all Interested parties.
6. Bids must be delivered to the address below on or before **March 2, 2021** at the BAC Office. All bids must be accompanied by a Bid Security in a freely convertible currency and in either of the following form; Cash, Cashier's/Manager's Check, bank Draft/Guarantee confirmed by a Universal or Commercial Bank, Irrevocable Letter of Credit issued by a Universal or Commercial Bank in the amount equivalent to 2% of a Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security in the amount equivalent to 5 % of the ABC.
7. **Bid Opening** shall be on **March 2, 2021 – 10:00 A.M.** at the BAC office. Bids will be opened in the presence of the Bidder's representatives who choose to attend at the address below. Late bids shall not be accepted.
8. The Municipality of Buenavista, Province of Guimaras reserves the right to accept or reject any or all bids, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders and accept the offer most advantageous to the government.

  
ALEX S. FERNANDEZ  
BAC Chairman

Bids and Award Committee Office  
Municipal Building, New Poblacion, Buenavista  
Guimaras, 5044  
(033)580 -7992  
(033)580-7685

Date of Posting: February 8, 2021

Republic of the Philippines  
Province of Guimaras  
Municipality of Buenavista  
-oOo-

This bidder's tender was  
Authenticated by:

BIDDER'S TENDER

Paid under O.R. No. \_\_\_\_\_  
Dated: \_\_\_\_\_

The Chairman  
Buenavista, Guimaras

Sir:

In connection with your invitation to apply for eligibility and to bid dated \_\_\_\_\_ I/We proposed to furnish and deliver in conformity with your specifications the articles of which I/We quote, as specified below, and do hereby bind myself/ourselves to accept the award should my / our bid be found to be the lowest calculated responsive bid.

To guarantee the faithful compliance with the conditions in the invitation to apply for eligibility and to bid, I/We hereby furnish herewith BID SECURITY, in the amount of P \_\_\_\_\_, \_\_\_\_% of the Approved Budget for the Contract.

Item No.	Unit	Qty.	Description of Articles	Unit Price	Total Amount
1	boxes	2	Adding Machine Ribbon - black & red		
2	bottles	23	Air & Fabric freshener 280ml spray, lemon fresh		
3	bottles	31	Air & Fabric freshener 280ml spray, clean air/floral		
4	pcs.	29	Air freshener, gel type		
5	bottles	57	Alcohol, 70% Isoprophyl 250ml		
6	bottles	107	Alcohol, 70% Isoprophyl 500ml		
7	gallons	6	Alcohol, 70% Ethly gallon		
8	gallons	10	Arch File, 2"x9.5"x16", dark green		
9	pcs.	100	Ballpen, Fo-GELb08, .5mm, smooth ink, black		
10	pcs.	24	Ballpen, Fo-GELBO19, .5mm, smooth ink, black		
11	pcs.	96	Ballpen 1423 (0.5mm, S-fine), black		
12	pcs.	5	Ballpen ( Hi-Techpoint V7 RT, black)		
13	pcs.	225	Ballpen 757 R.P., black		
14	pcs.	4	Ballpen 757 R.P., blue		
15	pcs.	89	Ballpen ordinary black		
16	pcs.	73	Ballpen Ball point BP-S-F-Fine, black		
17	pcs.	6	Ballpen Ball point BP-S-F-Fine, blue		
18	pcs.	4	Ball point pen RFJS-GP-F Fine (refill, black)		
19	bars	25	Bar soap (detergent)		
			x-x-x-continuation-x-x-x		
			Sub Total ---		
Amount in Words:					

NAME OF PROJECT: PR #12 - Purchase of Office Supplies - M.T.O.

Note:

Deliveries will be made during office hours at the Municipal Treasurer's Office within 10 days from the date of acceptance of the Purchase Order (P.O.)

(Name of Company, Corporation)

Signature over Printed Name

Date: \_\_\_\_\_

NOTE:

Stamp registered name of Company below  
signature of the proprietor or authorized  
representative.



Republic of the Philippines  
Province of Guimaras  
Municipality of Buenavista  
-oOo-

This bidder's tender was  
Authenticated by:

BIDDER'S TENDER

Paid under O.R. No. \_\_\_\_\_  
Dated: \_\_\_\_\_

The Chairman  
Buenavista, Guimaras

Sir:

In connection with your invitation to apply for eligibility and to bid dated \_\_\_\_\_ I/We proposed to furnish and deliver in conformity with your specifications the articles of which I/We quote, as specified below, and do hereby bind myself/ourselves to accept the award should my / our bid be found to be the lowest calculated responsive bid.

To guarantee the faithful compliance with the conditions in the invitation to apply for eligibility and to bid, I/We hereby furnish herewith BID SECURITY, in the amount of ₱ \_\_\_\_\_, \_\_\_\_% of the Approved Budget for the Contract.

Item No.	Unit	Qty.	Description of Articles	Unit Price	Total Amount
20	pcs.	28	Bath soap 90g		
21	pcs.	5	Battery, alkaline AA, 1.5V		
22	pcs.	52	Battery AA, black		
23	pcs.	29	Battery AAA, black		
24	bottles	23	Bleach liquid, 500 ml		
25	bottles	9	Bleach liquid, 1000 ml		
26	reams	105	Bond Paper, subs. 20, long		
27	reams	110	Bond Paper, subs. 20, short		
28	reams	5	Bond Paper, subs. 16, long		
29	reams	4	Bond Paper, subs. 16, short		
30	reams	28	Bond Paper, subs. 20, A4		
31	packs	50	Board paper, 200 gsm-short, white, 10's		
32	packs	100	Board paper, 185 gsm-long, pink, 10's		
33	packs	100	Board paper, 185 gsm-long, white, 10's		
34	pcs.	655	Brown envelope, long		
35	pcs.	418	Brown envelope, short		
36	pcs.	9	Calculator 2 way power, 12 digits		
37	pcs.	3	Calculator, Scientific ( 911 ES)		
38	boxes	2	Carbon paper, metalized solvent film, long, 100's/box, black		
			x-x-x-continuation-x-x-x		
			Sub Total ---		
Amount in Words.					

NAME OF PROJECT: PR #12 - Purchase of Office Supplies - M.T.O.

Note:  
Delivery will be made during office hours at the Municipal Treasurer's Office within 10 days from the date of acceptance of the Purchase Order (P.O.).

(Name of Company, Corporation)

Signature over Printed Name

Date: \_\_\_\_\_

NOTE:

Stamp registered name of Company below  
signature of the proprietor or authorized  
representative

## BIDDER'S TENDER

Paid under O.R. No. \_\_\_\_\_  
Dated: \_\_\_\_\_

Sir:

To guarantee the faithful compliance with the conditions in the invitation to apply for eligibility and to bid, I/We hereby furnish herewith BID SECURITY, in the amount of P \_\_\_\_\_, \_\_\_\_ % of the Approved Budget for the Contract.

NAME OF PROJECT: PR #12 - Purchase of Office Supplies - M.T.O.

Note:

(Name of Company, Corporation)

Signature over Printed Name

Date: \_\_\_\_\_

NOTE:

Stamp registered name of Company below  
signature of the proprietor or authorized  
representative.



Republic of the Philippines  
Province of Guimaras  
Municipality of Buenavista  
-oOo-

This bidder's tender was  
Authenticated by:

BIDDER'S TENDER

Paid under O.R. No. \_\_\_\_\_  
Dated: \_\_\_\_\_

The Chairman  
Buenavista, Guimaras

Sir:

In connection with your invitation to apply for eligibility and to bid dated \_\_\_\_\_ I/We proposed to furnish and deliver in conformity with your specifications the articles of which I/We quote, as specified below, and do hereby bind myself/ourselves to accept the award should my / our bid be found to be the lowest calculated responsive bid.

To guarantee the faithful compliance with the conditions in the invitation to apply for eligibility and to bid, I/We hereby furnish herewith BID SECURITY, in the amount of P \_\_\_\_\_, \_\_\_\_% of the Approved Budget for the Contract.

Item No.	Unit	Qty.	Description of Articles	Unit Price	Total Amount
58	pcs.	40	Correction pen, 8 ml		
59	pcs.	80	Correction tape, 20x5mm		
60	tubes	5	Cutter blade 3/4", 10pc/tube		
61	pcs.	9	Cutter w/ blade 3/4", (good quality)		
62	pc.	1	Cutter holder, 3/4" ( good quality)		
63	pcs.	3	Dater (month,date,year)		
64	packs	12	Detergent powder, 65 grams		
65	packs	20	Delergent powder, 78 grams		
66	packs	10	Detergent powder, 480 grams		
67	packs	10	Detergent powder (1kg/pack)		
68	bottles	25	Dishwashing liquid, 500ml		
69	bottles	18	Dishwashing liquid, 1000ml		
70	bottles	34	Disinfectant Spray, 510ml -crisp berry		
71	pcs.	35	Document keeper (4"x9-1/2"x16"), blue		
72	pcs.	13	Document keeper (4"x9-1/2"x16"), dark blue		
73	pcs.	12	Document keeper, (4"x9-1/2"x16"), black		
74	pcs.	10	Document keeper with cover, blue		
75	pcs.	18	Document keeper, big, red		
76	pcs.	4	Document keeper w/ cover (6"x9 1/2" x 16"), green		
			x-x-x-continuation-x-x-x		
			Sub Total ---		
Amount in Words:					

NAME OF PROJECT: PR #12 - Purchase of Office Supplies - M.T.O.

Note:  
Deliveries will be made during office hours at the Municipal Treasurer's Office within 10 days from the date of acceptance of the Purchase Order (P.O.).

(Name of Company, Corporation)

Signature over Printed Name

Date

NOTE:  
Stamp registered name of Company below  
signature of the proprietor or authorized  
representative

Republic of the Philippines  
Province of Guimaras  
Municipality of Buenavista  
-oOo-

This bidder's tender was

Authenticated by:

BIDDER'S TENDER

Paid under O.R. No. \_\_\_\_\_

Dated: \_\_\_\_\_

The Chairman  
Buenavista, Guimaras

Sir,

In connection with your invitation to apply for eligibility and to bid dated \_\_\_\_\_ I/We proposed to furnish and deliver in conformity with your specifications the articles of which I/We quote, as specified below, and do hereby bind myself/ourselves to accept the award should my / our bid be found to be the lowest calculated responsive bid.

To guarantee the faithful compliance with the conditions in the invitation to apply for eligibility and to bid, I/We hereby furnish herewith BID SECURITY, in the amount of ₱ \_\_\_\_\_, \_\_\_\_% of the Approved Budget for the Contract.

Item No.	Unit	Qty.	Description of Articles	Unit Price	Total Amount
77	pcs.	11	Double adhesive tape, 1/2"		
78	pcs.	20	Double adhesive tape, 1"		
79	pcs.	18	Doormat, good quality		
80	rolls	2	Duct Tape, gray, 48mmx10m		
81	pcs.	5	Dust pan (plastic)		
82	bottles	6	Fabric conditioner 380 ml		
83	bottles	8	Fabric conditioner 300 ml		
84	bottles	18	Floor cleaner, scent apple, 500 ml (kiwi)		
85	pcs.	2	Floor mop w/ handle, plastic ( tornado mop)		
86	pcs.	2	Floor mop w/ handle, plastic, good quality		
87	pcs.	40	Folder expandable, blue, long (Pressboard folder) thick		
88	pcs.	140	Folder expandable, red, long (Pressboard folder) thick		
89	pcs.	165	Folder expandable, green, long (US Pressboard folder) thick		
90	pcs.	360	Folder expandable, white, long (US Pressboard folder) thick		
91	pcs.	40	Folder expandable, green, long		
92	pcs.	35	Folder expandable, green, short		
93	pcs.	50	Folder expandable, yellow, long		
94	pcs.	10	Folder expandable, transparent, sky blue , short		
95	pcs.	15	Folder expandable, transparent, sky blue, long		
			x-x-x-continuation-x-x-x		
			Sub Total - - -		
Amount in Words:					

NAME OF PROJECT: PR #12 - Purchase of Office Supplies - M.T.O.

Note:

Deliveries will be made during office hours at the Municipal Treasurer's Office within 10 days from the date of acceptance of the Purchase Order (P.O.).

(Name of Company, Corporation)

Signature over Printed Name

Date: \_\_\_\_\_

NOTE:

Stamp registered name of Company below  
signature of the proprietor or authorized  
representative.



Republic of the Philippines  
Province of Guimaras  
Municipality of Buenavista  
-oOo-

This bidder's tender was  
Authenticated by: \_\_\_\_\_

BIDDER'S TENDER

Paid under O.R. No. \_\_\_\_\_  
Dated: \_\_\_\_\_

The Chairman  
Buenavista, Guimaras

Sir:

In connection with your invitation to apply for eligibility and to bid dated \_\_\_\_\_ I/We proposed to furnish and deliver in conformity with your specifications the articles of which I/We quote, as specified below, and do hereby bind myself/ourselves to accept the award should my / our bid be found to be the lowest calculated responsive bid.

To guarantee the faithful compliance with the conditions in the invitation to apply for eligibility and to bid, I/We hereby furnish herewith BID SECURITY, in the amount of ₱ \_\_\_\_\_, \_\_\_\_\_ % of the Approved Budget for the Contract.

Item No.	Unit	Qty.	Description of Articles	Unit Price	Total Amount
96	pcs.	100	Folder transparent, short, any color w/ slide		
97	pcs.	25	Folder transparent, long, clear, slider		
98	pcs.	1096	Folder, white, long, 14 pts.		
99	pcs.	556	Folder, white, short, 14 pts.		
100	pcs.	50	Folder, blue, long, 14 pts.		
101	pcs.	50	Folder, green, long, 14 pts.		
102	pcs.	50	Folder, orange, long, 14 pts.		
103	pcs.	50	Folder, red, long, 14 pts.		
104	pcs.	50	Folder, violet, long, 14 pts.		
105	pcs.	50	Folder, yellow, long, 14 pts.		
106	pcs.	50	Folder, checkered, blue, long, 14 pts.		
107	pcs.	50	Folder, checkered, green, long, 14 pts.		
108	pcs.	50	Folder, checkered, orange, long, 14 pts.		
109	pcs.	50	Folder, checkered, red, long, 14 pts.		
110	pcs.	50	Folder, checkered, yellow, long, 14 pts.		
111	bottles	24	Furniture polish ( w/ cleansing conditioner )		
112	packs	63	Garbage bag, black (large) 10's/pack		
113	packs	3	Garbage bag, black (XL) 10's/pack		
114	pcs.	4	Garbage bin		
			x-x-x-continuation-x-x-x		
			Sub Total - - -		
Amount in Words:					

NAME OF PROJECT: PR #12 - Purchase of Office Supplies - M.T.O.

Note:

Deliveries will be made during office hours at the Municipal Treasurer's Office within 10 days from the date of acceptance of the Purchase Order (P.O.).

(Name of Company, Corporation)

\_\_\_\_\_  
Signature over Printed Name

Date: \_\_\_\_\_

NOTE:

Stamp registered name of Company below  
signature of the proprietor or authorized  
representative.

## BIDDER'S TENDER

Authenticated by:

Dated:

Sir:

To guarantee the faithful compliance with the conditions in the invitation to apply for eligibility and to bid, I/We hereby furnish herewith BID SECURITY, in the amount of ₦ \_\_\_\_\_, \_\_\_\_\_ % of the Approved Budget for the Contract.

NAME OF PROJECT: PR #12 - Purchase of Office Supplies - M.T.O

Deliveries will be made during office hours at the Municipal Treasurer's Office within 10 days from the date of acceptance of the Purchase Order (P.O.).

Signature over Printed Name

Date: \_\_\_\_\_

Stamp registered name of Company below  
signature of the proprietor or authorized  
representative.



Republic of the Philippines  
Province of Guimaras  
Municipality of Buenavista  
-oOo-

This bidder's tender was  
Authenticated by:  
  
Paid under O.R. No. \_\_\_\_\_  
Dated: \_\_\_\_\_

BIDDER'S TENDER

The Chairman  
Buenavista, Guimaras

Sir:

In connection with your invitation to apply for eligibility and to bid dated \_\_\_\_\_ I/We proposed to furnish and deliver in conformity with your specifications the articles of which I/We quote, as specified below, and do hereby bind myself/ourselves to accept the award should my / our bid be found to be the lowest calculated responsive bid.

To guarantee the faithful compliance with the conditions in the invitation to apply for eligibility and to bid, I/We hereby furnish herewith BID SECURITY, in the amount of ₱ \_\_\_\_\_, \_\_\_\_\_ % of the Approved Budget for the Contract.

Item No.	Unit	Qty.	Description of Articles	Unit Price	Total Amount
134	pcs.	31	Masking tape 2"		
135	reams	25	Mimeo paper, substance # 16, long		
136	reams	30	Mimeo paper, substance # 16, short		
137	pcs.	7	Mop handle (stainless)		
138	pcs.	19	Mop head		
139	packs	5	Moth Balls		
140	bottles	6	Muriatic acid 500ml (concentrated)		
141	bottles	12	Muriatic acid 1 liter (concentrated)		
142	pcs.	6	Packing tape 1"		
143	pcs.	13	Packing tape 2"		
144	pcs.	109	Paper Clamp #2		
145	pcs.	20	Paper Clamp #3		
146	boxes	63	Paper clip, vinyl coated #50		
147	boxes	8	Paper clip vinyl coated #3		
148	boxes	45	Paper Fastener, plastic, short		
149	boxes	8	Paper Fastener 8" long, steel		
150	boxes	5	Paper Fastener, short, steel		
151	packs	21	Parchment paper, asst. color, short		
152	pcs.	6	Paste 7oz, 200 grams		
			x-x-x-continuation-x-x-x		
			Sub Total ---		
Amount in Words:					

NAME OF PROJECT: PR #12 - Purchase of Office Supplies - M.T.O.

Note:

Deliveries will be made during office hours at the Municipal Treasurer's Office within 10 days from the date of acceptance of the Purchase Order (P.O.).

(Name of Company, Corporation)

\_\_\_\_\_  
Signature over Printed Name  
  
Date: \_\_\_\_\_

NOTE:

Stamp registered name of Company below  
signature of the proprietor or authorized  
representative

## BIDDER'S TENDER

Paid under O.R. No. \_\_\_\_\_  
Dated: \_\_\_\_\_

Sir:

To guarantee the faithful compliance with the conditions in the invitation to apply for eligibility and to bid, I/We hereby furnish herewith BID SECURITY, in the amount of P \_\_\_\_\_, \_\_\_\_% of the Approved Budget for the Contract

NAME OF PROJECT: PR #12 - Purchase of Office Supplies - M.T.O.

Note:

(Name of Company, Corporation)

Signature over Printed Name

Date: \_\_\_\_\_

NOTE:

Stamp registered name of Company below  
signature of the proprietor or authorized  
representative.



Republic of the Philippines  
Province of Guimaras  
Municipality of Buenavista  
-oOo-

This bidder's tender was  
Authenticated by:

BIDDER'S TENDER

Paid under O.R. No. \_\_\_\_\_  
Dated: \_\_\_\_\_

The Chairman  
Buenavista, Guimaras

Sir:

In connection with your invitation to apply for eligibility and to bid dated \_\_\_\_\_ I/We proposed to furnish and deliver in conformity with your specifications the articles of which I/We quote, as specified below, and do hereby bind myself/ourselves to accept the award should my / our bid be found to be the lowest calculated responsive bid.

To guarantee the faithful compliance with the conditions in the invitation to apply for eligibility and to bid, I/We hereby furnish herewith BID SECURITY, in the amount of ₱ \_\_\_\_\_, \_\_\_\_ % of the Approved Budget for the Contract.

Item No.	Unit	Qty.	Description of Articles	Unit Price	Total Amount
172	pcs.	32	Record Book, mini		
173	pads	37	(RER) Reimbursement Receipt		
174	pcs.	5	Ring binder 1/2", sky blue		
175	pcs.	8	Ring binder 3/4", sky blue		
176	pcs.	8	Ring binder 1", sky blue		
177	pcs.	8	Ring binder 1½", black		
178	boxes	5	Rubber Band (big) #18, good Quality		
179	boxes	5	Rubber Band (small) #1, good Quality		
180	pcs.	16	Ruler, plastic, 12"		
181	pcs.	17	Scissor, big (good quality)		
182	pcs.	22	Scotch tape 1"		
183	pcs.	21	Scotch tape 2"		
184	pcs.	12	Sign pen gel ink, 0.7mm, black		
185	pcs.	214	Sign pen gel ink, 0.5mm, black		
186	pcs.	20	Sign pen gel ink, 0.5mm, blue		
187	pcs.	10	Sign pen gel ink, 0.5mm, red		
188	pcs.	60	Sign pen 0.4mm black		
189	pc.	1	Sign pen 0.4mm blue		
190	pcs.	2	Sign pen 0.3mm black		
			x-x-x-continuation-x-x-x		
			Sub Total - - -		
Amount in Words:					

NAME OF PROJECT: PR #12 - Purchase of Office Supplies - M.T.O.

Note:

Deliveries will be made during office hours at the Municipal Treasurer's Office within 10 days from the date of acceptance of the Purchase Order (P.O.).

(Name of Company, Corporation)

Signature over Printed Name

Date: \_\_\_\_\_

NOTE:

Stamp registered name of Company below signature of the proprietor or authorized representative.

Republic of the Philippines  
Province of Guimaras  
Municipality of Buenavista  
-oOo-

This bidder's tender was

Authenticated by:

BIDDER'S TENDER

Paid under O.R. No. \_\_\_\_\_

Dated: \_\_\_\_\_

The Chairman  
Buenavista, Guimaras

Sir:

In connection with your invitation to apply for eligibility and to bid dated \_\_\_\_\_ I/We proposed to furnish and deliver in conformity with your specifications the articles of which I/We quote, as specified below, and do hereby bind myself/ourselves to accept the award should my / our bid be found to be the lowest calculated responsive bid.

To guarantee the faithful compliance with the conditions in the invitation to apply for eligibility and to bid, I/We hereby furnish herewith BID SECURITY, in the amount of P \_\_\_\_\_, \_\_\_\_\_ % of the Approved Budget for the Contract.

Item No.	Unit	Qty.	Description of Articles	Unit Price	Total Amount
191	pcs.	17	Soft broom		
192	packs	5	Special paper, scented (mint green) 10's/pack, long		
193	packs	70	Special board paper, 185gsm, beige, 10's pack, long		
194	packs	30	Special board paper, 185gsm, soft green, 10's pack, long		
195	bottles	28	Stamping pad ink 30ml purple		
196	bottles	2	Stamping pad ink, digital, blue		
197	bottle	1	Stamping pad ink, digital, red		
198	pcs.	22	Stamping Pad #2 (clear)		
199	boxes	10	Stamping wire, no. 10 (20's/box)		
200	boxes	100	Staple wire, standard, #36		
201	pcs.	2	Stapler # 35 with out remover, good quality		
202	pc.	1	Stapler 6mm, good quality		
203	pc.	1	Stapler 16mm w/ remover, good quality		
204	packs	21	Sticker paper 80 gsm, white (A4), 10's/pack		
205	packs	2	Sticker paper 80 gsm, neon yellow (A4), 10's/pack		
206	boxes	2	Thumbtacks		
207	bottles	18	Toilet bowl cleaner 500ml (blue)		
208	bottles	2	Toilet bowl cleaner 1000ml		
209	pcs.	44	Toilet Deodorizer, 99%, 50gms.		
			x-x-x-continuationx-x-x-x		
			Sub Total ---		
Amount in Words.					

NAME OF PROJECT: PR #12 - Purchase of Office Supplies - M.T.O.

Note:

Deliveries will be made during office hours at the Municipal Treasurer's Office within 10 days from the date of acceptance of the Purchase Order (P.O.)

(Name of Company, Corporation)

Signature over Printed Name

Date: \_\_\_\_\_

NOTE:

Stamp registered name of Company below  
signature of the proprietor or authorized  
representative.



## BIDDER'S TENDER

Authenticated by:

Dated: \_\_\_\_\_

To guarantee the faithful compliance with the conditions in the invitation to apply for eligibility and to bid, I/We hereby furnish herewith BID SECURITY, in the amount of P \_\_\_\_\_, \_\_\_\_% of the Approved Budget for the Contract.

Stamp registered name of Company below  
signature of the proprietor or authorized  
representative.