


Republic of the Philippines  
Province of Guimaras  
Municipality of Buenavista  
**OFFICE OF THE BIDS AND AWARDS COMMITTEE**  
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INVITATION TO BID

BID NUMBER 2020 – 13

**PURCHASE FOR PR #88 – PURCHASE OF EQUIPMENT, SUPPLIES AND MATERIALS FOR SATELLITE PRODUCTION CENTER FOR WOMEN SPECIALIZED IN SEWING – MSWDO**

1. The Municipal Government of Buenavista, Province of Guimaras through its BIDS AND AWARDS COMMITTEE (BAC) intends to apply the sum of **Five Hundred Thousand Pesos Only (₱ 500,000.00)** being the Approved Budget for the Contract (ABC) to payment under the contract for the **PURCHASE OF EQUIPMENT, SUPPLIES AND MATERIALS FOR SATELLITE PRODUCTION CENTER FOR WOMEN SPECIALIZED IN SEWING – MSWDO**. Bids received in excess of the ABC shall be automatically rejected at Bid Opening.
2. Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criterion as specified in the Implementing Rules and Regulations Part A (IRR-A) of Republic Act No. 9184 (R.A. 9184), otherwise known as the Government Procurement Reform Act, and it restricted to organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, as specified in Republic Act 5183 (R.A. 5183). Only Bids from Bidders who pass the eligibility check will be opened. The process of the eligibility check is described in Section II of the Bidding Documents, ITB. The bidder with the lowest Calculated Bid (LCB) shall advance to the post-qualification stage in order to finally determine his responsiveness to the technical and financial requirements of the project. The contract shall then be awarded to the Lowest Calculated and Responsiveness Bidder (LCRB) who has determined as such procedure.
3. Interested Bidders may obtain further information from Bids and Awards Committee (BAC) Municipality of Buenavista Province of Guimaras and inspect the Bidding Documents at the address given below from **8:00 A.M. to 4:30 P.M.**
4. A complete set of Bidding Documents may be purchased by interested Bidders on **September 8, 2020 until 9:30 A.M. of September 29, 2020** from the address below and upon payment of non-refundable fee for the Bidding Documents in the amount of **Five Hundred Pesos Only (₱ 500.00)**. The method of payment will be paid to MTO. The Bidding Documents shall be received personally by the prospective Bidder or his authorized representative.
5. The Municipal Government of Buenavista, Province of Guimaras will hold a **Pre-Bid Conference on September 15, 2020, 10:00 A.M.** at the BAC Office, which shall be open to all interested parties.
6. Bids must be delivered to the address below on or before **September 29, 2020** at the BAC Office. All bids must be accompanied by a Bid Security in a freely convertible currency and in either of the following form; Cash, Cashier's/Manager's Check, bank Draft/Guarantee confirmed by a Universal or Commercial Bank, Irrevocable Letter of Credit issued by a Universal or Commercial Bank in the amount equivalent to 2% of a Surety Bond callable upon demand issued by a surety or Insurance company duly certified by the Insurance Commission as authorized to issue such security in the amount equivalent to 5 % of the BAC.
7. **Bid Opening** shall be on **September 29, 2020 – 10:00 A.M.**, at the BAC office. Bids will be opened in the presence of the Bidder's representatives who choose to attend at the address below. Late bids shall not be accepted.
8. The Municipality of Buenavista, Province of Guimaras reserves the right to accept or reject any or all bids, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders and accept the offer most advantageous to the government.

  
ALEX S. FERNANDEZ  
BAC Chairman

Bids and Award Committee Office  
Municipal Building, New Poblacion, Buenavista  
Guimaras, 5044  
(033)580 -7992

Date of Posting: September 8, 2020

Republic of the Philippines  
Province of Guimaras  
Municipality of Buenavista  
-oOo-

This bidder's tender was

Authenticated by:

BIDDER'S TENDER

Paid under O.R. No. \_\_\_\_\_

Dated: \_\_\_\_\_

The Chairman  
Buenavista, Guimaras

Sir:

In connection with your invitation to apply for eligibility and to bid dated \_\_\_\_\_ I/We proposed to furnish and deliver in conformity with your specifications the articles of which I/We quote, as specified below, and do hereby bind myself/ourselves to accept the award should my / our bid be found to be the lowest calculated responsive bid.

To guarantee the faithful compliance with the conditions in the invitation to apply for eligibility and to bid, I/We hereby furnish herewith BID SECURITY, in the amount of ₱ \_\_\_\_\_, \_\_\_\_\_ % of the Approved Budget for the Contract.

Item No.	Unit	Qty.	Description of Articles	Unit Price	Total Amount
1	pcs.	15	Monoblock Chair		
2	pcs.	3	Electric Fan (Stand Fan)		
3	rolls	2	Kurabo		
4	rolls	2	Katrina (White)		
5	rolls	2	Katrina (Royal Blue)		
6	rolls	2	Katrina (Navy Blue)		
7	rolls	2	Pitch Twill (White)		
8	rolls	2	Pitch Twill (Black)		
9	rolls	3	Geena Cloth (Asstd. Color)		
10	rolls	3	Printed Geena Cloth (Flowerettes)		
11	rolls	3	Chinese Cotton (Flowerettes)		
12	rolls	3	Chinese Cotton (Assrtd Design)		
13	gals.	2	Machine Oil		
14	m.	50	Pelon 10.25		
15	m.	50	Pelon (10:50)		
16	boxes	5	Hook & I		
17	cards	10	Automatico (small, 20 pcs./cards)		
18	doz.	3	Tailors Chalk		
19	pcs	20	Cutter's blade		
20	rolls	10	Garter 1 1/4 (white)		
21	rolls	5	Garter 3/4 (white)		
22	rolls	5	Garter 1/2 (white)		
			x-x-x-continuation-x-x-x		
			Sub Total - - -		
Amount in Words:					

NAME OF PROJECT: PR //88- Purchase of Equipment, Supplies and Mat'ls. for Satellite Production Center for Women Specialized in Sewing - MSWD(X)

Note:

Deliveries will be made during office hours at the MSWD Office within 30 days from the date of acceptance of the Purchase Order (P.O.).

(Name of Company, Corporation)

Signature over Printed Name

Date: \_\_\_\_\_

NOTE:

Stamp registered name of Company below  
signature of the proprietor or authorized  
representative.

This bidder's tender was  
Authenticated by:

BIDDER'S TENDER

Paid under O.R. No. \_\_\_\_\_  
Dated: \_\_\_\_\_

The Chairman  
Buenavista, Guimaras

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Item No.	Unit	Qty.	Description of Articles	Unit Price	Total Amount
23	rolls	5	Garter 3/8 (white)		
24	cards	2	Hand Sewing Needle		
25	packs	10	Machine Needle DB#11		
26	packs	10	Machine Needle DB#14		
27	packs	10	Machine Needle DB#16		
28	packs	10	Machine Needle DC #11		
29	packs	10	Machine Needle DC #14		
30	packs	10	Machine Needle DC #16		
31	packs	10	Machine Needle #11		
32	packs	10	Machine Needle #14		
33	packs	10	Machine Needle #16		
34	pcs.	20	Bobbin case (High Speed)		
35	pcs.	30	Bobbin Winder (High Speed)		
36	pcs.	30	Bobbin Winder (Manual)		
37	boxes	5	Blade		
38	doz.	2	Ruler Wood 12"		
39	pcs.	6	Meter Stick Wood		
40	sets	10	Meter Stick (Steel)		
41	pcs.	10	French Curve		
42	sets	10	L Square & Curve Ruler		
43	boxes	2	Pencil		
44	doz.	2	Ballpen		
			x-x-x-continuation-x-x-x		
			Sub Total - - -		
Amount in Words:					

NAME OF PROJECT: PR #88- Purchase of Equipment, Supplies and Mat'l's. for Satellite Production Center for Women Specialized in Sewing - MSWDO

Note:

Deliveries will be made during office hours at the MSWD Office within 30 days from the date of acceptance of the Purchase Order (P.O.).

(Name of Company, Corporation)

Signature over Printed Name

Date: \_\_\_\_\_

NOTE:

Stamp registered name of Company below  
signature of the proprietor or authorized  
representative.

Republic of the Philippines  
Province of Guimaras  
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This bidder's tender was  
Authenticated by:

BIDDER'S TENDER

Paid under O.R. No. \_\_\_\_\_  
Dated: \_\_\_\_\_

The Chairman  
Buenavista, Guimaras

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Item No.	Unit	Qty	Description of Articles	Unit Price	Total Amount
45	roll	1	Pattern Paper		
46	boxes	20	Dressmaker's Pin		
47	doz.	2	Tape measure		
48	doz	1	Tracing Wheel		
49	reams	2	Carbon Paper (metallic, long 100's/box, black)		
50	pcs.	5	Bent Handled Shears		
51	pcs	5	Trimming Scissors		
52	pcs.	3	Flat Screw Driver		
53	doz.	1	Thread Ripper		
54	doz.	1	Pin Cushion		
55	boxes	2	Safety Pins		
56	pcs.	2	Flat Iron (small)		
57	unit	1	Ironing Table		
58	boxes	5	Thread 1000 m white		
59	boxes	3	Thread 1000 m black		
60	box	1	Thread 1000 m Royal Blue		
61	boxes	30	Thread 100m asstd color		
62	cones	20	Edging or Zigzag thread		
63	pc.	1	Record Book (big, 500 pages)		
64	ream	1	Bond paper (subs. 20, long)		
65	pc.	1	Wall Clock		
66	pc.	1	Pencil Sharpener with Trash bin		
			x-x-x-continuation-x-x-x		
			Sub Total - - -		
Amount in Words:					

NAME OF PROJECT: PR #38- Purchase of Equipment, Supplies and Mat'l's. for Satellite Production Center for Women Specialized in Sewing - MSWDO  
Note.  
Deliveries will be made during office hours at the MSWD Office within 30 days from the date of acceptance of the Purchase Order (P.O.).

(Name of Company, Corporation)

Signature over Printed Name

Date: \_\_\_\_\_

NOTE:  
Stamp registered name of Company below  
signature of the proprietor or authorized  
representative.

Republic of the Philippines  
Province of Guimaras  
Municipality of Buenavista  
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This bidder's tender was

Authenticated by:

BIDDER'S TENDER

Paid under O.R. No. \_\_\_\_\_

Dated: \_\_\_\_\_

The Chairman  
Buenavista, Guimaras

Sir:

In connection with your invitation to apply for eligibility and to bid dated \_\_\_\_\_ I/We proposed to furnish and deliver in conformity with your specifications the articles of which I/We quote, as specified below, and do hereby bind myself/ourselves to accept the award should my / our bid be found to be the lowest calculated responsive bid.

To guarantee the faithful compliance with the conditions in the invitation to apply for eligibility and to bid, I/We hereby furnish herewith BID SECURITY, in the amount of P \_\_\_\_\_, \_\_\_\_% of the Approved Budget for the Contract.

Item No.	Unit	Qty.	Description of Articles	Unit Price	Total Amount
67	pcs.	4	Stapler (#35 stapler with staple remover)		
68	box	1	Staple Wire (#35 metal)		
69	unit	1	Fire Extinguisher (2 kgs.)		
70	doz.	10	Nylon Zipper 8" asstd zipper		
71	doz.	10	Nylon Zipper 8" Asstd Color		
72	doz.	5	Nylon Zipper 18" white		
73	m.	50	Zipper #3 white		
74	m.	50	Zipper #5 white		
75	pcs.	200	Runner white & silver color #3		
76	pcs.	200	Runner white & silver color #5		
77	boxes	6	Buttons (Assorted)		
78	rolls	2	Katrina (Black)		
79	pcs.	3	Screw Driver		
80	pc.	1	Water Sprayer		
81	unit	1	Plastic Cabinet with key (4 drawers)		
82	unit	1	Button Holer Machine (Button Holer Machine with complete table set abd clutch motor)		
83	units	2	Edging Machine (Maximum Presser Foot Pressure, Safety Stitching 63.7N (65kgf), Weight of Machine Head: 28 kgs, Lubrication: Automatic, Lubricating Oil: Machine Oil 18 (equivalent to ISO VG 18), 4 to 5 Threads		
84	pc.	1	Calculator (10 digits 2 way power)		
			x-x-x-continuation-x-x-x		
			Sub Total		
Amount in Words:					

NAME OF PROJECT: PR #88- Purchase of Equipment, Supplies and Mat'l's for Satellite Production Center for Women Specialized in Sewing - MSWDO

Note:

Deliveries will be made during office hours at the MSWD Office within 30 days from the date of acceptance of the Purchase Order (P.O.)

(Name of Company, Corporation)

Signature over Printed Name

Date: \_\_\_\_\_

NOTE:

Stamp registered name of Company below  
signature of the proprietor or authorized  
representative